

The Submission Process



FIRST ROUND SUBMISSION

You Send Us:

- Cover Letter
- Synopsis
- 2 Chapters

Note: Responses can take up to eight weeks, as we receive a *lot* of submissions. If you're absolutely sure that you adhered to our guidelines but haven't heard from us within this time, *please* send a follow-up email. We may have had even more items to go through than usual, or some pesky email gremlins may have eaten your submission.

FIRST ROUND RESPONSE

We love it! Progress to Second Round Submission

It's Not For Us: Time permitting, we'll respond with a short critique, and a few pages of editing - we're happy at this stage to answer any questions. We'll also let you know if we would welcome a resubmission in the future.

SECOND ROUND SUBMISSION

You Send Us:

- Full manuscript
- A bit of info about yourself (we'll let you know what sort of thing we're looking for in our initial email response)

Note: Responses to this second phase can take up to eight weeks. If we haven't responded within the allotted time, please send a follow-up email to ensure that your full manuscript reached us safely, or that gremlins haven't somehow been playing havoc with our system.

SECOND ROUND RESPONSE

We Love It! Go to the next section

It's Not For Us: We'll *always* respond with a reason for declining your work, and (time permitting), a few pages of editing - we're happy at this stage to answer any questions. We'll also let you know if we would welcome a resubmission in the future.

FINAL ROUND FACE-TO-FACE

At this stage if we love your writing, we want to get to know *you* a bit better. We will request an online face-to-face meeting via Skype or Google Hangouts in order to tell you a bit more about Inspired Quill, and to ask you some questions about your expectations going forward.

This isn't an 'interview' – rather, we expect you to ask us plenty of questions as well! We've found it super important to have an initial discussion as part of our commitment to transparency, and to make sure that we'd be a good fit *for each other* to work together long-term.

We're A Match! Go to the next section

On Second Thoughts...: If it turns out that we're not a good fit, no problems! The process ends here, but we will still be happy to answer any questions you might have about the industry, and wish you all the very best with your publication journey!

CONGRATS! YOU'VE BEEN OFFERED A PUBLISHING DEAL!

Once you and IQ have both decided we'd like to move ahead with the publication relationship, we will send you an electronic copy of our blank boilerplate contract. We understand this phase can be super exciting, so we don't send filled-in contracts until you've had a minimum of a week to look through it, which gives you a cooling-off period to show it to your friend/spouse/lawyer/goldfish and get back to us with any questions.

You're Happy With The Contract: Go to next section

You have Queries: We will go through each query one by one and take as long as required to sort through them. Sometimes the fix is a simple clarification of wording or an update of processes. Any deeper changes may require further discussions via Skype.

Remember: We're always open to discuss our contracts and to amend as required (or explain why certain aspects can't be tweaked). There are no obligations for either party until the contract is signed.

TIME TO SIGN THE CONTRACT

Once any amendments have been made, we will send a digitally signed copy of the contract to the Author, who will also initial the bottom of each page, print off a copy of the last page, sign, scan, and send it back to IQ for our records.

The Contract Has Been Signed: Go to next section

HUZZAH! WELCOME TO THE IQ COHORT!

We will have another chat on Skype to go through what happens next in more detail. But in a nutshell, the Author will get sent an outline for the important deadlines both parties need to work to in order to make the whole publication process as smooth as possible. This will include everything from Editorial to Design to Marketing.

During the time it takes to get your book into the best possible shape, we will work with you on building your online presence, getting your website to its shiniest, and talk through what the marketing process will look during the launch. You will also be consulted on items such as cover creation, and the editorial process is also completely collaborative.